

## **General Terms and Conditions - MARGIT Administration & Accounting**

### **1. Applicability**

These general terms and conditions apply to all offers, quotes, and agreements of MARGIT Administration & Accounting (hereinafter: "we," "us," or "our"). By using our services, you agree to these terms.

### **2. Services**

We offer administrative and accounting services, including but not limited to:

- Accounting
- Payroll processing
- Financial reporting
- Advisory services

### **3. Quotes and Agreements**

All quotes are non-binding and valid for 30 days unless stated otherwise. An agreement is established at the moment we have confirmed your assignment in writing or when we begin the execution of the services.

### **4. Prices and Payments**

The prices for our services are exclusive of VAT unless stated otherwise. Payment must be made within 14 days of the invoice date unless agreed otherwise. In the event of late payment, we are entitled to charge interest at the statutory rate.

### **5. Liability**

Our liability for damages arising from shortcomings in the execution of the agreement is limited to the amount paid out by our liability insurance in the relevant case. We are not liable for indirect damages, such as consequential damages, lost profits, or damages due to business interruption.

### **6. Confidentiality**

We are committed to maintaining the confidentiality of all confidential information we receive from you in the context of the execution of the agreement. This obligation also applies after the termination of the agreement.

### **7. Intellectual Property Rights**

All intellectual property rights related to the services and materials provided by us remain with us at all times unless otherwise agreed in writing.

### **8. Complaints**

Complaints regarding our services must be submitted in writing within 14 days of discovery. We will handle the complaint as soon as possible and inform you of the outcome.

### **9. Applicable Law**

All agreements and these general terms and conditions are governed by Dutch law. Disputes will be submitted to the competent court in the district where we are located.

### **10. Changes**

We reserve the right to change these general terms and conditions. We will notify you of changes, and these will take effect at the time of publication on our website.

## **Contact Information**

For questions or comments regarding these general terms and conditions, please contact us at:

E-mail: [mvdreep@margitadministratie.nl](mailto:mvdreep@margitadministratie.nl)

Address: 's-Gravelandseweg 258, 3125 BK SCHIEDAM, Netherlands